



COVID-19 | Contingency measures

Lisbon, 16th March 2020,

GAIC is closely following the most recent instructions and recommendations from the authorities on coronavirus (COVID-19). In view of the recent evolution of this virus in Portugal, it is important to reinforce and adopt measures which minimize the risk of spreading the virus and protect us all.

We hereby notice you of the measures of our contingency plan:

- GAIC's collaborators will maintain their activities on the support of Clinical Investigation occurring at the Department of Heart and Vessels at CHULN, preferably by teleworking, with reduced in-person activities;
 - Only in situations of exceptional necessity, will be authorized visits to the hospital installations;
- All the activities which require the commute of study patients to the hospital are being postponed or cancelled, namely:
 - Screening visits – these should be rescheduled when there is a change in the guidelines to that effect;
 - In-person follow-up visits:
 - will be requested that the sponsor provides guidelines on the possibility of conducting telephone appointments, and which procedures should be followed regarding the visits that require the conduct of medical examinations, laboratory analysis and medication dispensing (the sponsor's instructions and clarifications should be properly documented and registered);
 - possible protocol deviations which may occur due to this current situation, will be duly communicated to the Sponsors and regulatory authorities when applicable. All communications and actions resulting within the studies scope will be properly documented in the Investigators File and medical record/patient file when applicable.
 - all the contacts with the study patients will be registered and identified using **Visita xxx_Impacto COVID-19**;
 - the PI and all the Research team will be kept informed of all and any information or clarification;
- All the in-person meetings and monitoring site visits are suspended. This should, wherever possible and with prior approval, be conducted remotely;
- All the in-person activities related to visits from external sponsors and institutions/investigators are suspended. This should, wherever possible, be conducted by teleconference.



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- All training programmes, internal and external, were postponed.

Our team will continue to work 100% and we remain entirely available to answer and help you through the usual telephone contacts, e-mail and skype.

The referred measures are in place until new instructions.

We are at your disposal to clarify any of your concerns relating to this subject.

Best regards,

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